

Leon County Board of County Commissioners Swearing-in and Reorganization Ceremony

Tuesday, November 16, 2004

2:00 p.m.

Commission Chambers

All Commissioners are seated in the audience.

Center of Chambers is cleared and podium is placed in the center section.

Clerk/Chief Judge? takes the podium at 2:00 p.m.

The Honorable (?) presiding:

1. Opening Prayer

Clerk/Judge introduces name and title of person who will be delivering the opening prayer. *Outgoing Chairman selects the person to provide opening invocation*

2. Clerk/Judge leads the Pledge of Allegiance.

3. Brings greetings and welcome.

4. Recognizes other elected officials present.

5. Introduces current commissioners:

The Honorable Jane Sauls, Chairman

The Honorable Cliff Thael, Vice Chairman

The Honorable Bill Proctor

The Honorable Bob Rackleff

The Honorable Tony Grippa

The Honorable Rudy Maloy

(Current commissioners, with the exception of *(those newly elected/re-elected)*, take their place on the dais.)

6. Introduces and invites forward newly-elected commissioners and their witnesses. These persons should stand in front of the dais.

The Honorable Jane Sauls, District 2

The Honorable Tony Grippa, District 4

The Honorable Ed Depuy, At-Large

7. Call the commissioners forward to be sworn in.

***The Honorable Ed Depuy
The Honorable Jane Sauls
The Honorable Tony Grippa***

Oath:

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and the State of Florida; that I am duly qualified to hold office under the Constitution of the State; and that I will well and faithfully perform the duties of the office of County Commissioner on which I am now about to enter, so help me God.

(All newly-elected commissioners and witnesses are to remain standing until all have been duly sworn in.)

8. Invite all newly sworn-in Commissioners to join the other Commissioners on the dais.
9. Outgoing Chairman Sauls approaches podium for outgoing remarks
- Presents remarks
 - Calls upon Vice-Chair Cliff Thael for presentation to the Chairman.
 - Invites Judge Francis to come forward to the podium. Passes gavel to him to conduct elections for the 2003-04 Chairman and Vice-Chairman of the Leon County Board of County Commissioners.

Officiant?:

- Calls for nominations for Chairman, second, and the vote.
- Calls for nominations for Vice-Chairman, second and the vote.
- Administers Oath of Office to the newly-elected Chairman.

Stands before the newly-elected Chairman, and asks that he/she place his/her right hand on the Bible and repeat the following:

"I, (state your name), do solemnly swear, that I will well and faithfully execute the duties of the office of Chairman of the Leon County Board of County Commissioners, to the best of my ability, so help me God."

Officiant:

- Presents gavel to new Chairman.

New Chairman:

- Presents remarks and calls for a brief recess.
- Introduce name and title of person delivering the closing prayer and benediction.
(Incoming Chairman selects person for closing invocation)
- Invites everyone to join the commission for refreshments (15 - 30 minutes) in the lobby.
(Commission Aides reorganize dais-15 minutes.)